

ADMINISTRATIVE - INTERNAL USE ONLY



4 APR 1980

MEMORANDUM FOR: CIA Holders of SI-TKH Access Approvals
FROM: Senior Intelligence Officer, CIA
SUBJECT: Apex Pilot Study

1. The President has approved establishment of the APEX program, a single, special access system to protect particularly sensitive National Foreign Intelligence.

2. In order to implement APEX, a pilot study has been authorized by the Special Assistant to the DCI for Compartmentation to survey the actual dissemination of incoming SI-TKH information in CIA, and to look at reasons for access approvals in the Agency except for personnel at NFAC and NPIC where SI-TKH access is considered essential for assignment.

3. To satisfy the requirement, the attached questions must be answered by each SI-TKH access approval holder and returned to Rm. 3E-05 Hqs. by 18 April 1980.

 
Richard E. Hineman

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APEX STUDY

PRINT NAME:
SOCIAL SEC NO.:

DATE:
DIRECTORATE:
OFFICE OR EQUIVALENT:

1. Before responding to the following questionnaire please check the appropriate blank (x) if either of these items reflects your current situation.

- A. ☐ I currently hold SI/TK because of a former activity and no longer require it now.
B. ☐ I regularly (at least once a week) receive and read SI/TK material in order to do my job.

2. If neither A or B apply to you, please check (x) alongside one of the following statements which most accurately, or most nearly reflects the reason for your SI/TK access.

REMEMBER TO CHECK ONLY ONE STATEMENT

I have SI/TK access:

1. ☐ because I am a courier who carries SI/TK to recipients.
2. ☐ as a focal point in a registry, office, library or component to disseminate, or store, or retrieve SI/TK material.
3. ☐ because it is sometimes necessary to attend high level emergency meetings wherein SI/TK is required for participation.
4. ☐ to receive data at least monthly wherein SI/TK is the source.
5. ☐ to type, or assist in printing SI/TK information.
6. ☐ to pass SI/TK certifications.
7. ☐ because I am a committee member involved in an ongoing activity which requires SI/TK to participate.
8. ☐ because those access approvals are required to enter an area or installation. Receiving or reviewing SI, TK information is not the reason for entry.
9. ☐ as a member of the Directorate front office echelon who is called upon to support an activity or project where SI/TK matters are involved.
10. ☐ in order to work on FOIA, program calls, budgets, studies, publications, CI cases, unauthorized disclosures, lost documents, audits, investigations, IG issues and SCI policy.
11. ☐ as an instructor who imparts information which involves substantive SI/TK information, or conducts programs in which speakers use SI/TK material.
12. ☐ because I work in the cable secretariat, communications, or signal center where clear text SI/TK data is routinely transmitted.
13. ☐ but the reason for it is not understood.
14. ☐ I have only SI access because a gray or a green phone is located in my work area.
15. ☐ Other: (Please specify in writing) _____

Please fold, staple and return to Room 3E-05 Hqs. Bldg. by 18 April 1980

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Please forward to Room 3E-05 Hqs. Bldg

by 18 April 1980

Working Paper
Destroy - 1 July 1980

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